



22.07.23

### Minutes of the 8<sup>th</sup> Internal Quality Assurance Cell Meeting

The minutes of the 8<sup>th</sup> IQAC Meeting held on Saturday 22<sup>nd</sup> July 2023, at Indra Ganesan College of Engineering Board room by 10.30am.

#### Members Present:

S.No.	Name of the Member	Category	Role
1	Dr. Karthikeyan S	Chair Person	Vice Principal
2	Dr. Santhi M	Coordinator	Professor, MECH
3	Er. Rajasekaran G	Management Representative	Secretary, IG Group
4	Dr. Balakrishnan G	Head of Institution	principal, IGCE
5	Dr.M.Anusya	Member-S&H	Professor
6	Mr.M.Elangovan	Member - EEE	Assistant Professor
7	Ms.A.Antoinette Sheela	Member - H & S	Assistant Professor
8	Dr. Vinoth Kannan.V	Member - Mech	Assistant Professor
9	Mr. Ramesh Babu R	Member - Mech	Assistant Professor
10	Mrs. Sugashini T	Member - CSE	Assistant Professor
11	Mrs. Vanisri K	Member - Civil	Assistant Professor
12	Mrs. Saraswathy B	Member - ECE	Assistant Professor
13	Mrs.Ramya A	Member-AIDS	Assistant Professor
14	Mrs.Santhanaselvi P	Member-ECE	Assistant Professor
15	Dr.Senthil Kumar M	Member-IT	Professor
16	Dr. Soundarajan C	Member - MBA	Professor
17	Mr. Raja V	Member - Library	Librarian
18	Mr. Muruganandam	Member - Physical Education	Physical Director
19	Mr. Velu J V	Member - T & P	Training & Placement Officer
20	Dr. Bagavathi P	Member - Extension	NSS Officer



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		Activities	
21	Dr. Bhuvaneshwari M	Member – Exam cell	Exam Cell In-charge
22	Mr.Sooriyaoli	Member - Industrialist	Blue Fire Xperts InfoTech OPC Pvt. Ltd, KK Nagar, Trichy.
23	Mr.Arunkumar V	Member - Industrialist	TVS Training & Services Ltd, Trichy
24	Mr. V.Veerakumar	Member -Stakeholder – Parents	F/o V.Chiranjeevi, IV IT
25	Ms. T.Hema	Member	Student-III year CSE
26	A.V.R.Resika	Member	Student-III year CSE
27	S.Kanishka Vardhini	Member	Student-IV year MECH
28	S.Mohana Priya	Member	Student-IV year CIVIL
29	V.Charlatha	Member	Student-III year AGRI
30	S.Thrisha	Member	Student-III year ECE
31	S.Deepalakshmi	Member	Student-III year ECE
32	S.Karthika	Member	Student-IV year ECE
33	R.Jenani	Member	Student-III year IT
34	S.Barakkath Nisha	Member	Student-III year IT
35	R.Bharath Kumar	Member	Student-III year AIDS
36	J.Addur Rahman	Member	Student-III year AIDS
37	G.Vijaya Krishnan	Member	Student-III year AGRI
38	P.Ramya Keerthna	Member	Student-IV year CSE
39	A.Ayisha Siddeequa	Member	Student-IV year CSE
40	S.Benasir	Member	Student-IV year CSE

1. Dr. S.Karthikeyan, Vice Principal/ Academic, Welcomed the internal & external members of IQAC and the following points were discussed.
2. Dr.M.Santhi, IQAC Coordinator, presented the Action taken report on the issues proposed in the 7<sup>th</sup> IQAC Meeting.
3. Mr.N.Veerakumar, F/O. V.Chiranjeevi, III year, Information Technology, suggested providing lecture notes before the commencement of class works. It will only be useful to



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students to get good marks in their university examinations. He insisted for the seminar presentation by all students during their regular class hours and it will develop the communication skills of students.

4. Mr.Sooriyaoli, Managing Director, Blue Fire InfoTech OPC Pvt Ltd, Trichy insisted the following salient points:
  - (i) There must be a clear cut idea to all students on the various job positions in the industry. For an example, Civil engineer could get a job as sight engineer, CAD designer, estimator and planner. Similarly ideas must be given to students about industries accordingly job opportunities and the various positions during the first year of the course itself. Then only Students will aware and develop their skills during their four years of course.
  - (ii) He suggested arranging for external audit in every month. It will improve the academic performance of the institution.
  - (iii) He gave advice to all students to utilize the opportunities when it arises and they have to improve their skills.
5. Mr.Arunkumar, Assistant Manager, TVS training and services Pvt Ltd., Chennai, gave suggestions to the faculty members to work extra beyond their teaching to fill gap between the institute and the industry. Teaching and coaching to students must be practical and there should be a comparison between theory and practical.
6. Ms.S.Thrisha, III year, ECE student asked for the external internship training in the forthcoming semesters and she appreciated the internal internship conducted within the campus in the last two weeks.
7. Ms. S.Kannishka Vardhini, IV year, Mechanical Engineering student asked to improve the facilities in the laboratories of mechanical engineering department to know more things practically in the advanced topics.
8. Ms.S.Barrakkath Nisha, III year, Information Technology student asked for more sessions and training for improving their communication skills. Students might be stronger technically but they lack in communication so much training could give to all students.
9. Dr.G.Balakrishnan, the Director/ Principal addressed the following points :
  - (i) As per academic planning and monitoring process, a meeting has been conducted on 15<sup>th</sup> July 2023 by the expert members. As per expert members suggestions faculty



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members started to write lecture notes by the text books and reference books prescribed in the anna university syllabus. The notes will be given to students before the commencement of their class works.

- (ii) He discussed with Mr.Sooriyaoli, Managing Director, Blue Fire InfoTech OPC Pvt Ltd, Trichy to tie up with his industry to establish the special laboratory for computer science engineering department in the particular domain and he accepted too.
- (iii) External internship will be arranged for the students in the forth coming semesters.
- (iv) A meeting will be arranged with the representative from each sections and a randomly selected student without the presence of HODs and faculty members. Students' expectations from the institution will be collected and rectified.

10. Dr.V.Vinothkannan, Assistant Professor, Department of Mechanical Engineering gave vote of thanks to all the members those were participated in the 8<sup>th</sup> IQAC meeting.

Dr. M. Santhi  
IQAC Coordinator

Dr.S. Karthikeyan  
Vice Principal

Dr. Balakrishnan  
Principal