



02.02.2022

Minutes of the 6th Internal Quality Assurance Cell Meeting

The minutes of the 6th IQAC Meeting held on Monday 2nd February 2022, through offline mode for internal members and online platform for external members at Indra Ganesan College of Engineering Board room by 3.00 pm.

Members Present

| S.No. | Name of the Member | Category | Role |
|-------|--------------------------------|--------------------------------|---|
| 1 | Dr.V. S. Thangarasu, Principal | Chair Person | Head of the Institution |
| 2 | Mrs. Ramya N | Coordinator | Associate Professor, ECE |
| 3 | Er. Rajasekaran G | Management Representative | Secretary, IG Group |
| 4 | Dr. Balakrishnan G | Management Representative | Director, IG Group |
| 5 | Dr. Pandiarajan K | Member - EEE | Professor |
| 6 | Dr. Manivasaham A | Member - H & S | Associate Professor |
| 7 | Dr. Vaithyanathan V | Member - Mech | Assistant Professor |
| 8 | Mr. Ramesh Babu R | Member - Mech | Assistant Professor |
| 9 | Mrs. Sugashini T | Member - CSE | Assistant Professor |
| 10 | Mrs. Vanisri K | Member - Civil | Assistant Professor |
| 11 | Ms. Jency Leena | Member - ECE | Assistant Professor |
| 12 | Mr. Kannapiran G | Member - Admin | Administrative Officer |
| 13 | Mrs. Dhanalaksmi N | Member- Library | Librarian |
| 14 | Mr. Muruganandam | Member - Physical Education | Physical Director |
| 15 | Mr. Velu J V | Member - T & P | Training & Placement Officer |
| 16 | Dr. Boobalan S | Member - Extension Activities | NSS Officer |
| 17 | Dr. Kavitha N | Member - Exam cell | Exam Cell Incharge |
| 18 | Mr. Venkatraman | Member- Local body | Local society |
| 19 | Mr. Praveen A | Member - Student | Final year Mech -Male |
| 20 | Ms. Shareen Banu M R | Member - Student | III year IT -Female |
| 21 | Ms. Nandhini R | Member - Alumni | 2015-2019 Batch/ ECE- Working in TCS |
| 22 | Er. Pavithra Shakthivel | Member - Employer | Acoustics Pvt Ltd, Trichy |
| 23 | Mr.A Narayanan | Member - Industrialist | G. M. SRF Limited |
| 24 | Mr. Murugan R | Member - Stakeholder - Parents | F/o Kesavmurthi M, IV ECE |
| 25 | Mrs. Arul Jayanthi | Member -Stakeholder - Parents | M/o, Sarvesh Charan S A, IV CSE |



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Mrs. N. Ramya, IQAC Coordinator, welcomed the internal & external members of IQAC and presented the Action taken report on the ideas proposed in the 5th IQAC Meeting.

- The Institution Innovation Council was established.
- The process of starting an Incubation center within the campus with the support and funding from MSME is initiated by Dr. Anusuya, Professor/ Physics.
- Seminars and FDPs on outcome based education were organized.
- To enhance the placements, in addition to technical & aptitude training, group discussion training was also provided to the students.
- Library hour is included in the timetable and new paper reading was insisted during that hour.
- The men cricket team was strengthened.

IQAC suggested the following points for the continuous improvement of the institution.

1. Since the college has completely revoked after pandemic, to enhance the learning of the students, the internal exam scheme has to be improved.
2. More concentration to be provided for achieving 100% placements for all the eligible students.
3. The overall facility of the institution has to be improved, to facilitate better ambience and easy monitoring.
4. The events organized in the departments and overall institution should be inline with the NAAC criteria.
5. R & D cell must be strengthened, through contribution from all the Doctorates and those pursuing Ph.D.
6. On job training in the form of internship for the students before VIII Semester shall change the attitude and culture of students.

Er. Pavithra Shakthivel, Acoustics Pvt Ltd, emphasized the need for internship, so that the students learn about the work culture in any company/ organization.



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Mr. Velu J V, Training & Placement coordinator, assured to provide soft skill training and also conduct mock GD & Mock Interview so that the students face the interviews with ease. He also insisted that a separate training room to be made available.

Dr. N. Kavitha, Exam cell Coordinator, accepted that a modification in the exam system is required after the restrictions due to pandemic was withdrawn. The students should be prepared for Offline mode of examination.

Dr. S. Bharathi Raja, Principal, IGCE insisted the R & D coordinator to fix target for the academic year and plan for the achieving the same, which will help in the strengthening of the individual profile and also the ranking of the institution.

Dr. K. Pandiarajan, HoD/ EEE, added that IQAC shall decide the events to be conducted in one academic year and circulate the same.

Dr. S. Boobalan, Extension Activities Cell, insisted that the students may be motivated by all departments, to participate in extra-curricular & Co-curricular activities, which will help in overall development of the student .

The next IQAC meeting date was proposed to be on 27.08.2022, which was accepted by all the members.

The IQAC Coordinator, thanked all the members for their active participation and their valuable suggestions.

Finally it is resolved that

- Effective counseling should be done to accustom the students to the normal mode of education after a long gap, posed by the pandemic.
- Separate room for Placement training with necessary facility will be provided.
- Placement trainings will include soft skill trainings & Mock GD & interviews.
- It is planned to shift the workshop lab to the engineering block for easy monitoring.
- IQAC shall provide the list of possible events to be conducted in an academic year no-par with NAAC requirements.



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- Internal exam cell to function effectively, to train the students for the offline mode of examination.
- Target for Journal Publication will be fixed as 2 per year for the professors and 1 per year for AP & ASP.
- All the department should educate the students with the importance of Internship, and make the students to complete minimum 15 days of internship.
- Students should be motivated to complete NPTEL course and the reward for the successful completion of the course will be provided.
- Based on the requirement for the new courses, annexure block can be planned, near engineering block with connectivity in each floor.

Mrs. N. RAMYA
IQAC Coordinator

Dr. V. S. THANGARASU
PRINCIPAL