



Indra Ganesan

COLLEGE OF ENGINEERING
Madurai Main Road (NH-45B), Manikandam, Trichy-12.
Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

Ref: IGCE/NAAC/IQAC/Meeting-1

Date : 31-07-2019

Venue: Board Room, IGCE

Minutes of the Meeting of 1st Internal Quality Assurance Cell (IQAC)

The Principal, Dr.S.Bharathi Raja, welcomed all the members for the first meeting of Internal Quality Assurance Cell [IQAC] of Indra Ganesan College of Engineering [IGCE], Trichy. He briefly explained the formation and importance of IQAC in an institution. The Principal explained about the strategy of teaching and coaching in our institution. Specifically, he explained about how importance is being given to quick learners and slow learners. The last period of the day, 4.00 pm to 5.00 pm is called as "Co-curricular Activities (CCA)/ Special Coaching Class (SCC). Quick learners coming under CCA will be trained in English proficiency, Communication skills, Certificate course, Aptitude, Group Discussion, Interview practices, GATE coaching, etc, whereas slow learners coming under SCC will be given questions to study for 30 minutes and shall write test for next 30 minutes. Final year projects are given importance and hence a session on "Students project-the way it has to be" was delivered by the Principal to all the final year students to do quality project worth for publication.

The NAAC Coordinator, Dr.B.Thiagarajan, explained the process involved in NAAC and the importance of IQAC in the development of our institution.

The members of IQAC appreciated the following activities of the College:

1. The College is having good reputation among students and parents
2. Students were involved in various real time projects which paves way for them to learn Engineering in a practical manner. Outside land survey by Civil Engineering student, Fabrication of portable trolley donated to our College library, Semi automatic Halwa making machine fabricated by our Mechanical Engineering students, Energy Audit done in all our campus building by EEE students, Billing software developed by CSE students are very well appreciated by the members
3. NSS activities are conducted in a regular manner. Blood donation camp, Campus cleaning, Saplings plantation are few of them.
4. The practice of weekly attendance status notification to students and notification on students' having less than 75% of attendance to the parents is appreciated.
5. The IT wing of our College updates the various events conducted in the College in social media and in our website which encouraged students to involve more and more such activities.



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The following points were suggested by the members for continuous improvement:

1. Sports facilities have to be improved and time has to be given for their practice.
2. Library usages, especially use of e-Journals are utilized very less, which has to be improved by including a period in the time table itself.
3. Though more concentration are given to curriculum delivery and coaching, value added courses may be conducted one per semester to be more employable.
4. While admitting students, fee waiver may be given for students having aggregate marks more than 160 to fetch studious students, which in turn improves overall result of the College.
5. Apart from Class Coordinator for official coordination, mentoring system may be introduced at the rate of 15 students per teacher to cater the need of the students. A specific day, preferably, Friday last period may be devoted
6. Value Added Course introduced by Anna University for 1 credit and 2 credits may be introduced to all the students studying in VI Semester. This course will be mentioned in the consolidated mark sheet of Anna University.
7. Research related activities have to be increased. Numbers of publications have to be improved. Application to various funding agency have to be encouraged and initiated.

Vote of thanks:

Mr.S.Prasanna, AP/MBA proposed vote of thanks to all the members of IQAC.


Dr.B.Thiagarajan
IQAC Coordinator


Dr.S.Bharathi Raja
PRINCIPAL

Copy of the minutes of the meeting is circulated to all the members of IQAC through email.

Copy to

1. Principal
2. IQAC File
3. All HoDs
4. IGCE – Website Incharge

Dr. S. BHARATHI RAJA,
B.E., M.Tech., Ph.D.
PRINCIPAL
Indra Ganesan College of Engineering
Tiruchirappalli-620 012



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First Meeting of Internal Quality Assurance Cell [IQAC]

Attendance Sheet

Venue: Board Room

Date: 31-07-2019

Time: 10.00am

S.No.	Name of the Member	Category	Signature
1	Dr.S.Bharathi Raja, Principal	Head of the Institution	
2	Dr.G.Balakrishnan, CSE	Professor	
3	Dr.N.Vaijayanthi, ECE	Professor	
4	Mr.S.Vimalathithan, CSE	Associate Professor	
5	Mr.D.P.Devan, IT	Associate Professor	
6	Mrs.R.Bhuvaneshwari, ECE	Assistant Professor (SG)	
7	Mr.S.Prasanna, MBA	Assistant Professor (SG)	
8	Mr.R.Ramesh Babu, Mech	Assistant Professor	
9	Ms.G.Bharani, Civil	Assistant Professor	
10	Er.G.Rajasekaran, Secretary	Management Representative	
11	Mr.G Kannapiran	Administrative Officer	
12	Mr.M Justin Antony	Librarian	
13	Mr.M Muthuvel	Physical Director	
14	Mr.K Kumar	Training & Placement Officer	
15	Mr.S Dhinesh Kumar	NSS Officer	
16	Ms.B.Pushpalatha	Exam Cell Incharge	
17	Mr.Venkatraman	Local society	
18	Mr.R Naveen, III Year CSE	Student - Prefinal year-Male	
19	Ms.V Preethi, III year ECE	Student - Prefinal year-Female	
20	Ms.Kanniga Parameshwari 2013-2017 Batch	Alumni	
21	Mr.N.P.Sukumar, Managing Director, Acoustics Pvt Ltd, Trichy	Employer	
22	Mr.A Narayanan, General Manager-HR, SRF Limited, Viralimalai	Industrialist	
23	Mr.S Muthu Krishnan, F/o M Prakash, III Mech	Stakeholder - Parents	
24	Mrs.M Savithri M/o K Santhiya, III IT	Stakeholder - Parents	
25	Dr.B.Thiagarajan, Professor & Head, MBA	Coordinator	

IQAC Coordinator
Dr.B.THAGARAJAN

Establishment of IQAC

PRINCIPAL
Dr.S.BHARATHI RAJA

Dr. S. BHARATHI RAJA,
B.E., M.Tech., Ph.D.
PRINCIPAL
Indra Ganesan College of Engineering
Tiruchirappalli-620 012